



FACILITIES SAFETY

Standard Program Evaluation

Program Evaluation Question(s)

Has the Special School District developed, implemented, and documented safety procedures to ensure that the District's facilities are safe according to 4th Cycle Missouri School Improvement Program (MISP) standard 8.11?

I. Program/Service Information

1. Name of Program or Services:

Facilities, Safety

2. Personnel Responsible for Evaluation and Program (list):

Larry Thompson, Director of Facilities and Operations
Jerry Rudolph, Maintenance Manager

3. Demographic Description of Program:

Location(s)

All District owned buildings and leased properties that house Special School District programs.

Number of staff

Estimated number of staff involved in program is approximately 40.

Participants

Principles, Assistant Principals, SSD Safety Committees, Departmental Heads, Program Directors, Loss Prevention Consultants, Risk Managers, Environmental Specialists.

Length of program/service:

Annual

4. Date of Evaluation (Year/Duration):

September 2005-September 2006



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5. Goal/Objective of Program/Services:

To provide a safe physical environment for students, visitors and staff.

6. Brief description of relationship between program goals, CSIP and MSIP Standards:

Program will ensure that appropriate personnel for identifying potential safety hazards periodically inspect facilities and grounds; corrections are made promptly to ensure that local and/or state public safety requirements as well as MSIP standard 8.11 for safety are met. Program will verify that all observed safety and emergency devices are in place and operational. These include emergency exits, fire extinguishers, equipment safety zones, equipment safeguards, eye wash stations, safety glasses, fire blankets and fire suppression systems. The program will also ensure that the proper documentation exists for the disposal of hazardous materials and emergency/safety drills.

II. Evaluation Criteria for Programs/Services Offered (check type utilized)

- Outside Safety Inspections X
- Internal Safety Inspections X
- Monthly Review of Accident Reports X
- AHERA Reports X
- Department of Natural Resources Inspection Reports X
- Environmental/Occupational Safety and Health Consulting/Training Reports X
- Local Fire Department Inspections X
- St. Louis County Public Works Inspection Reports X
- Emergency Drill Logs X

III. Description of Stakeholders Engagement in Program Evaluation:

Kevin Hoffman, Senior Loss Prevention Consultant, Arthur J. Gallagher & Co
Michelle Wilson, Claims Investigator, Corporate Claims Management
Christopher Byrne, Environmental Specialist, Sitex Environmental Inc.
Larry Turner, Senior Loss Control Consultant, The Hartford Co
Jon L. Begley, Compliance Inspector, Department of Natural Resources
District wide Safety Committee
Building Safety Committees
Jerry Rudolph, Maintenance Manager, Special School District
Larry Thompson, Director of Facilities and Operations, Special School District



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IV. Results

1. Strengths of program/service

Inspections by the Senior Loss Control Consultants have remained constant over the past two inspections. The 2005 building inspections resulted in a total of 84 recommendations. The 2006 inspections had a total of 88. The majorities of these recommendations are less serious in nature with examples being the anchoring of shelving, proper extension cords and general housekeeping issues.

The life safety issues addressed by the local fire departments can list items more serious in nature and may have to be addressed either immediately or within 30 days. The 2004/2005 fire inspections had a total of 91 corrective actions requested with one requiring immediate response. The 2005/2006 inspections resulted in 67 corrective actions requested with none requiring immediate response.

In 2004/2005 the Department of Natural Resources conducted inspections that resulted in 43-noted safety issues. By the start of the 2005/2006 school year all of the violations were corrected and the recommendations from the Department of Natural Resources have been fulfilled with continued monitoring by the District. There are currently no violations sited by the agency in the District.

A goal established for 2005 was to meet the MSIP standards for Facilities and Safety. Although the final written report has not been received yet, it is my understanding from the facility surveyors that no violations of the MSIP Standards were found in our buildings.

All of the District's mechanical rooms and equipment inspected by the St Louis County Public Works Department passed inspection.

2. Concerns regarding program/service

Although total recommendations, citations and violations identified by various agencies have dropped approximately 29%, the District needs to try to further reduce this number.



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The District Wide Safety Committee, which is responsible for reviewing workers' compensation claims, needs to develop a program that will help reduce the number of claims filed by District employees. Even though there was a reduction of claims filed in 2005/2006 of 29 over the previous year (275 minus 246), there is still room for improvement.

Further explore the District's compliance with accessibility issues to ensure that individuals with disabilities have safe access to the services and programs provided by the District.

3. Recommendations regarding program/service

Need to further reduce the number of citations, violations and recommendations that the District receives from outside agencies.

Reduce the number of worker compensation claims filed by District employees.

Review the District's American with Disabilities Transition Plan for safety concerns.

Person responsible to champion action plan

Larry Thompson, Director of Facilities and Operation, Special School District

Timeframe for reporting updates to Board of Education

Date: _____

Signature of Administrator Responsible for Chairing Evaluation