

## General Benchmarks as a Result of Board Action on 6/27/06:

1) If an agency is marked unsatisfactory in one of the 4 indicator areas the following are the steps will be taken:

### **Giant Steps**

The POS study group determined as a result of the evidence provided, on-site visit and additional documentation that Giant Steps is unsatisfactory in 3 indicator areas (SEB, Curriculum and Assessment and Outcomes). As a result of the board meeting on 6/27/06 the following benchmarks and timelines have been developed:

Increase the score of each indicator area of SEB, Curriculum and Assessment & Outcome up to a minimum of 60% by Nov. 5. The agency must provide documentation to verify to the districts satisfaction attainment of each indicator marked “no” by the POS study group. If the agency meets 60% in all areas then a follow-up will be conducted two times each school year and follow the requirements approved in Motion 4.5 at the 6/27/06 Board Meeting. If agency does not attain the benchmarks, the committee will submit to the Board of Education a motion to consider terminating the contract.

The district will designate staff person(s) to conduct periodic on-site visits as needed. During on-site visits the SSD staff will have access to the facility, classrooms, staff, students, parents and all data requested for review.

The POS study group will review all documentation submitted and provide written feedback.

### **St. Vincent**

The POS study group determined as a result of the evidence provided, on-site visit and additional documentation that St. Vincent submitted it is unsatisfactory in 2 indicator areas (Curriculum and Assessment and Outcomes). As a result of the board meeting on 6/27/06 the following benchmarks and timelines have been developed:

Increase the score of must bring the indicator area of Curriculum and Assessment & Outcome up to a minimum of 60% by Nov. 5. The agency must provide documentation to verify to the districts satisfaction attainment of each indicator marked “no” by the POS study group. If the agency meets 60% in all areas then a follow-up will be conducted two times each school year and follow the requirements approved in Motion 4.5 at the 6/27/06 Board Meeting. If agency does not attain the benchmarks, the committee will submit to the Board of Education a motion to consider terminating the contract.

The district will designate staff person(s) to conduct periodic on-site visits as needed. During on-site visits the SSD staff will have access to the facility, classrooms, staff, students, parents and all data requested for review.

The POS study group will review all documentation submitted and provide written feedback.

2) If an agency is marked “Area of Growth” in two or more of the 4 indicator areas the following are the steps taken:

**Edgewood, Evangelical, Logos and Marygrove**

As a result of the evidence provided, on-site visits and additional documentation submitted to the POS study group by Edgewood, Evangelical, Logos and Marygrove, those agencies were marked as “Area of Growth” in two or more indicator areas. As stated in Motion 4.5 at the 6/27/06 Board Meeting two follow-ups a year will be conducted with each agency until the targeted areas become areas of strength. Data will be submitted according to the appendix attached.

3) If an agency is marked “Area of Growth” in only one area the following steps are taken:

**Epworth**

The POS study group determined as a result of the evidence provided, on-site visit and additional documentation submitted that Epworth had only one area of growth. Therefore, Epworth will follow the requirements listed in Motion 4.5 at the 6/27/06 Board Meeting that states “annually the agency will provide student outcome data (Quality Indicator Area 4) to SSD “.

## Appendix

### Appendix A: Quality Indicators

4 Quality  
Indicator  
Areas

45 Quality Indicators & Evidence

Social Emotional Behavior (14)

1. **There is evidence of FBA and BIP development and revision** (1999 – SEC.300.519; SSD Policy JFC, JGAA; PR300.324; SSD Rolling Plan IV)
  - Data collection on function of behavior documentation of team decision  
*Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month  
*Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December  
**&**
  - Development and implementation of student specific behavior plan documentation of team decision  
*Unsatisfactory Designation:* Provide data monthly by the 5<sup>th</sup> of each month  
*Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December  
**&**
  - Revision of plan based on data with ongoing data collection  
*Unsatisfactory Designation:* Provide data monthly by the 5<sup>th</sup> of each month  
*Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
  
2. **There is evidence of a behavior management procedures (SSD & Program Evaluation;)** (SSD Policy JGAA; SSD Rolling Plan IV)
  - Procedure for the entire school in place (include: de-escalation techniques, school rules, preventative procedures, staff roles, documentation that staff were trained, student trained in rules, consequences)  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September & 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & January until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December  
**&**
  - Procedures for when typical management techniques break down and a crises occurs  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September & 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on-site visit for implementation  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & January until data meets requirements/ all components, follow-up on-site visit for implementation  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
  
3. **School improvement plan in place** (MSIP-districts)
  - Identified areas based on data for improvement, goals and objectives for social emotional behavioral which are measurable, person responsible, data collection on a schedule periodically during a year, training /professional development of staff, indicators of progress toward or achievement of goals/objectives  
*Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month  
*Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December

- 4. There is evidence of a data collection system for restraints (SSD; Rolling Plan IV)**
- Utilize district forms plus any additional forms agency may use, data on frequency of episodes, duration, type of restraint, analyze student specific data and school wide and staff responses to data analysis
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
- 5. There is evidence of a data collection system for seclusions (isolated) (SSD; Rolling Plan IV)**
- Seclusion is a designated area free of objects which could be dangerous, minimization of contact with peers and other adults.
- Agency form includes: student name, start time, end time, precipitating event, physical condition of student and de-escalation
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
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  - Analyze student specific trends, response to analysis of data and trends, (i.e. reviews of or changes in plans for specific individual students)
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
  - &
  - Analyze school wide trends, response to analysis of data and trends, (i.e. reviews of or changes in school wide procedures or processes)
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
- 6. There is evidence of a data collection system for tracking and evaluating therapy minutes (SSD Rolling Plan I)**
- Written measurable therapeutic goals with case note data and evaluation
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
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  - Case note on date and time of session with outcome of each session
    - Unsatisfactory Designation:* Provide data monthly by 5<sup>th</sup> of each month beginning in September
    - Growth Designation:* Provide data by the 5<sup>th</sup> (October & January)
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December

- 7. Additional staff are available if needed for crisis (para, behavior specialist, admin, etc) (SSD; Rolling Plan IV)**
- Staff job descriptions or titles and staff names which included responsibility for crisis, including the students physical well being during and after a physical restraint  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & January or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December  
**&**
  - Designated staff person to deal with crises  
*Unsatisfactory Designation:* Provide name of designated staff person by the 5<sup>th</sup> of September until data meet requirement/ component, follow-up on implementation during on-site visit  
*Growth Designation:* Provide name of designated staff person by the 5<sup>th</sup> of October & January until data meets requirement/ component, follow-up on implementation during on-site visit  
*Strength Designation:* Provide name of designated staff person annually by the 5<sup>th</sup> of December
- 8. There is evidence of a vision/mission for returning students to LRE (SPP #5)**
- Content of vision/mission included LRE  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & January or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December regarding supports available to facilitate students' return to LRE
- 9. Deleted**
- 10. Agency offers individual therapy for students (MSIP-districts, PR 300.156)**
- Scheduled therapy with assigned therapists who are licensed or certified (e.g. social worker, music therapist)  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September and the 5<sup>th</sup> of every month thereafter; follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & January, and as students schedules change; follow-up on implementation during on-site visit  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December and as changes occur in student's schedule &/or therapist schedule; follow-up on implementation during on-site visit
- 11. There is adequate space for de-escalation (time out) (SSD; Rolling Plan)**
- Designate space free of objects which could be dangerous, minimization of contact with peers and other adults  
*Unsatisfactory Designation:* Provide designated space by 5<sup>th</sup> of September or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Growth Designation:* Provide designated space by the 5<sup>th</sup> of October & January or 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Strength Designation:* Provide designated space by the 5<sup>th</sup> of December

**12. Agency offers family/parent supports or therapy (SSD Policy IGBC)**

- Evidence of parent/sibling support sessions  
*Unsatisfactory Designation:* Provide a listing with dates, times, topics and who is in attendance by the 5th of September & 5<sup>th</sup> of each month  
*Growth Designation:* Provide a listing with dates, times, topics and who is in attendance by the 5th of October & January.  
*Strength Designation:* Provide a listing with dates, times, topics and who is in attendance annually by the 5th of December  
**&**
- Parents are provided a specific agency or person to obtain additional individual support  
*Unsatisfactory Designation:* Provide a listing of agency or person for whom a family can obtain individual support by the 5th of September and the 5th of every month thereafter until data meet requirements/all components with documentation that information was provided to parents; follow-up on implementation during on-site visit  
*Growth Designation:* Provide a listing of agency or person who family can obtain individual support by the 5th of October & January; follow-up on implementation during on-site visit  
*Strength Designation:* Provide a listing of agency or person who family can obtain individual support by the 5th of December; follow-up on implementation during on-site visit

**13. Agency has post-program follow up data that indicate generalization of learned skill (SSD Policy IGBJ; SPP #5)**

- Evidence of student data collection indicating student success at the new LRE site (See attached)  
*Unsatisfactory Designation:* Provide follow-up data on students who have moved to an LRE site by the 5<sup>th</sup> of September, Nov., Feb. and May. Data to include but not limited to: feedback from classroom teacher and parent, progress report on IEP goals during reporting timeframe.  
*Growth Designation:* Provide follow-up data on students who have moved to an LRE site by the 5<sup>th</sup> of October & January. Data to include but not limited to: feedback from classroom teacher and parent, progress report on IEP goals during a reporting time,  
*Strength Designation:* Provide follow-up data on students who have moved to an LRE site by the 5<sup>th</sup> of Jan.. Data to include but not limited to: feedback from classroom teacher and parent, progress report on IEP goals during a reporting time frame.

**14. Agency collaborates with outside resources (BJC, psychiatrists, DMH, etc) (SSD Policy JH)**

- Evidence of technical assistance for specific students other than as a funding source  
*Unsatisfactory Designation:* Provide information on purpose of technical assistance, name of student, agency or person/title providing technical assistance, recommendation of the technical assistance and results of implementation of technical assistance provide information by the 5th of September and the 5th of every month thereafter  
*Growth Designation:* Provide information on purpose of technical assistance, name of student, agency or person/title providing technical assistance, recommendation of the technical assistance and results of implementation of technical assistance provide information by the 5th of October & January.  
*Strength Designation:* Provide info. on purpose of technical assistance, name of student, agency or person/title providing technical assistance, recommendation of the technical assistance and results of implementation of technical assistance provide information by the 5th of January.

**15. Agency offers group therapy for students (SSD Rolling Plan IV)**

- Evidence of scheduled groups with a licensed/certified therapist with topics relevant to student disability (e.g. social skills; anger management; music therapy)

*Unsatisfactory Designation:* Provide a schedule of group therapy sessions, name of licensed/certified therapist, topics and purpose/outcome of session, students in attendance by the 5th of September and the 5th of every month thereafter; follow-up on implementation during on-site visit

*Growth Designation:* Provide a schedule of group therapy sessions, name of licensed/certified therapist, topics and purpose/outcome of session, students in attendance by the 5th of October & January; follow-up on implementation during on-site visit

*Strength Designation:* Provide a schedule of group therapy sessions, name of licensed/certified therapist, topics and purpose/outcome of session, students in attendance by the 5th of December; follow-up on implementation during on-site visit

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- Outcome of the group therapy sessions is recorded including students in attendance, dates, time, topic, objective, & outcome

*Unsatisfactory Designation:* Provide the outcome of the group therapy sessions by the 5th of September and the 5th of every month thereafter; follow-up on implementation during on-site visit

*Growth Designation:* Provide the outcome of the group therapy sessions by the 5th of October & January; follow-up on implementation during on-site visit

*Strength Designation:* Provide the outcome of the group therapy sessions by the 5th of December; follow-up on implementation during on-site visit

**16. Information from last DESE review submitted**

- Evidence of last application and supporting documentation

*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September

*Growth Designation:* Submit documentation by 5<sup>th</sup> of October

*Strength Designation:* Submit by 5<sup>th</sup> of December

**17. The agency employs appropriately certified teaching staff for each classroom (MSIP–districts; PR 300.156)**

- Copies of teacher Missouri certifications & schedules of staff with student names

*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September update when certifications change (i.e. expire, renewed)

*Growth Designation:* Submit documentation by 5<sup>th</sup> of October update when certifications change (i.e. expire, renewed)

*Strength Designation:* Submit by 5<sup>th</sup> of December

**18. The agency employs certified administrator(s) (MSIP-districts)**

- Copy of Missouri Sp. Ed. Admin. and principal certification

*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September update when certifications change (i.e. expire, renewed)

*Growth Designation:* Submit documentation by 5<sup>th</sup> of October update when certifications change (i.e. expire, renewed)

*Strength Designation:* Submit by 5<sup>th</sup> of December

**19. The agency has a professional development plan listing outcomes and their alignment with agency's long-range plan, activity, date, audience and other components of HQPD. (MSIP-districts, NCLB)**

- Evidence that the agency had developed a high quality staff development (NCLB)  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September and January  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October & January  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**20. The agency has a student teacher ratio of 1:12 or less (MSIP-districts)**

- Class list and teacher assignments (Schedule of staff with student names)  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September & January  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October & January  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**21. The agency has other certified related staff (i.e. OT, PT MT, SLP, LCSW, etc.) (MSIP-districts; PR 300.156)**

- Provide a list of all staff with copies of certified/licensed for state of Missouri  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September update when certifications change (i.e. expire, renewed)  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October update when certifications change (i.e. expire, renewed)  
*Strength Designation:* Submit by 5<sup>th</sup> of December

**22. Indicator deleted**

**23. Indicator deleted**

**24. The agency has a school board or the governing body**

- List of school board or governing body meets DESE guidelines  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**25. The agency has a nurse or medication administrator policy/training medicine dispensing policy and procedure (MSIP-districts; SSD Policy JHCD)**

- Provide sign-in sheets and handouts of training for medicine dispensing policy  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September. Follow-up on implementation during on-site visit  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October. Follow-up on implementation during on-site visit.  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December. Follow-up on implementation during on-site visit.
- or**
- License of nurse if on staff  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September update when certifications change (i.e. expire, renewed)  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October update when certifications change (i.e. expire, renewed)  
*Strength Designation:* Submit by 5<sup>th</sup> of December update when certifications change (i.e. expire, renewed)



**26. There is evidence of a PBE process (SSD Rolling Plan - Goal I)**

- List of staff evaluation procedures includes standards & procedures for evaluations.  
*Unsatisfactory Designation:* Submit written procedures by 5<sup>th</sup> of September  
*Growth Designation:* Submit written procedures by 5<sup>th</sup> of October  
*Strength Designation:* Submit written documentation by 5<sup>th</sup> of December
- Sample of employee evaluations, names can be redact.  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

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**27. Therapists are appropriately certified/licensed (MSIP-districts; PR 300.156)**

- Evidence of Missouri certification/licensed for their job area for those servicing SSD students)  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September update when certifications/license change (i.e. expire, renewed)  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October update when certifications/license change (i.e. expire, renewed)  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December update when certifications/license change (i.e. expire, renewed)

**28. Day students have access to a psychiatrist (direct services) (SSD Policy JH; PR 300.145)**

- Psychiatrist is available for student crises and staff consultation either as an employee or on a contractual basis.  
*Unsatisfactory Designation:* Submit written procedures to access psychiatrist by 5<sup>th</sup> of September  
*Growth Designation:* Submit written procedures to access psychiatrist by 5<sup>th</sup> of October  
*Strength Designation:* Submit written procedures to access psychiatrist by 5<sup>th</sup> of December

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- Psychiatrist is available to see student directly, if on IEP  
*Unsatisfactory Designation:* Submit schedule of when psychiatrist saw student(s) by 5<sup>th</sup> of September, monthly thereafter  
*Growth Designation:* Submit schedule of when psychiatrist saw student(s) by 5<sup>th</sup> of October and June  
*Strength Designation:* Submit schedule of when psychiatrist saw student(s) by 5<sup>th</sup> of December

**29. Parents are notified if the classroom is not taught by certified staff (MSIP)**

- Copies of letter(s) sent to parent/guardian  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September  
*Growth Designation:* Submit documentation by 5<sup>th</sup> of October  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

- 30. Curriculum includes specific, measurable goals for each subject at every grade level (MSIP-districts)**
- Measurable goals at each grade level with rationale, course description, graduate goals, instructional strategies or activities, list of assessments aligned with Show-Me-Standards, GLE, etc
    - Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September & the 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit
    - Growth Designation:* Provide data by the 5<sup>th</sup> of October or the 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
- 31. Goals for graduates/high school graduation requirements (Missouri Guidance Plan: MSIP-districts; PR300.320)**
- Students can earn credits
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of October
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December
  - Agency has 4 year plan for students' progress toward high school graduation that is written during 8<sup>th</sup> grade, considers student performance, identifies post secondary goal, list courses for that goal, is annually reviewed, meets DESE credit requirements.
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of October
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December
- 32. Course offerings are aligned with the Show-Me-Standards or GLE (MSIP-districts)**
- Curriculum is appropriate for the differing abilities of students and includes course offerings as required by MSIP.
    - Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September or the 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit
    - Growth Designation:* Provide data by the 5<sup>th</sup> of October or the 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit
    - Strength Designation:* Provide data annually by the 5<sup>th</sup> of December
- 33. Instructional strategies show evidence of differentiation for the individual learner (MSIP-districts)**
- During observation there is evidence that modifications are provided for student need
    - Unsatisfactory Designation:* Follow-up on implementation during on-site visit
    - Growth Designation:* Follow-up on implementation during on-site visit
    - Strength Designation:* Follow-up on implementation during on-site visit
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  - During on-site observed the implementation of instructional strategies that were listed in the IEP
    - Unsatisfactory Designation:* Follow-up on implementation during on-site visit
    - Growth Designation:* Follow-up on implementation during on-site visit
    - Strength Designation:* Follow-up on implementation during on-site visit

**34. Staff is trained in the curriculum and classroom strategies (MSIP-districts)**

- Organized and schedule of staff training in curriculum and classroom strategies (sign-in sheets with handouts provided at training)  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September and monthly thereafter; follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October and January; follow-up on implementation during on-site visit  
*Strength Designation:* Provide data by the 5<sup>th</sup> of December; follow-up on implementation during on-site visit
- Administrative plan for curriculum and assessment training  
*Unsatisfactory Designation:* Provide training plan by the 5<sup>th</sup> of September; follow-up on implementation during on-site visit  
*Growth Designation:* Provide training plan by the 5<sup>th</sup> of October; follow-up on implementation during on-site visit  
*Strength Designation:* Provide training plan by the 5<sup>th</sup> of December; follow-up on implementation during on-site visit

**35. Technology is built into the curriculum and integrated in the classroom (MSIP-districts)**

- Technology in content area curriculum with measurable goals at each grade level as well as integrated into instruction.  
*Unsatisfactory Designation:* Submit documentation for each grade level by 5<sup>th</sup> of September or the 5<sup>th</sup> of each month until data meets requirements/all components; follow-up on implementation during on-site visit  
*Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of October or the 5<sup>th</sup> of each month until data meets requirements/all components; follow-up on implementation during on-site visit  
*Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of December; follow-up on implementation during on-site visit
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- Student and staff access to technology  
*Unsatisfactory Designation:* Follow-up during on-site observe student and staff access to technology  
*Growth Designation:* Follow-up during on-site observe student and staff access to technology  
*Strength Designation:* Follow-up during on-site observe student and staff access to technology

- 36. Work-place/transition activities are built into the curriculum** (PR 300.320; MSIP-districts; SPP #13)
- Review organized work readiness lessons for students built into curriculum and related to student's transition plan
    - Unsatisfactory Designation:* Provide samples of activities by 5<sup>th</sup> of September. Follow-up on implementation during on-site visit
    - Growth Designation:* Provide samples of activities by 5<sup>th</sup> of October. Follow-up on implementation during on-site visit
    - Strength Designation:* Provide samples of activities by 5<sup>th</sup> of December. Follow-up on implementation during on-site visit
  - Review organized post secondary school lessons/classes built into curriculum and related to the student's transition plan
    - Unsatisfactory Designation:* Provide samples of activities by 5<sup>th</sup> of September. Follow-up on implementation during on-site visit
    - Growth Designation:* Provide samples of activities by 5<sup>th</sup> of October. Follow-up on implementation during on-site visit
    - Strength Designation:* Provide samples of activities by 5<sup>th</sup> of December. Follow-up on implementation during on-site visit
- 37. There are organized remedial programs built into the curriculum** (MSIP-districts)
- Evidence of organized and scheduled program for student who are not on-grade level according to an assessment instrument in place. Remedial program is intensive in nature to meet grade level expectations in content area.
    - Unsatisfactory Designation:* Provide samples of activities by 5<sup>th</sup> of September. Follow-up on implementation during on-site visit
    - Growth Designation:* Provide samples of activities by 5<sup>th</sup> of October & January. Follow-up on implementation during on-site visit
    - Strength Designation:* Provide samples of activities by 5<sup>th</sup> of December. Follow-up on implementation during on-site visit
- 38. There is a process in place for review and revision of the curriculum** (MSIP-districts)
- Process and a schedule for review of curriculum
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of October & January
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December
  - &
  - Process for collecting & reviewing data. Revisions made to curriculum based on program outcome data
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of October & January
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December
- 39. There is an ESY curriculum/program** (SSD Policy IGC; PR 300.106)
- ESY program meets the students' identified goals which need to be maintained during breaks
    - Unsatisfactory Designation:* Submit documentation within 1 week of the end of ESY via progress report, provide data from summer of 2006 by 5<sup>th</sup> of September & annually thereafter
    - Growth Designation:* Submit documentation within 1 week of the end of ESY via progress report, provide data from summer of 2006 by September 5<sup>th</sup> & annually thereafter
    - Strength Designation:* Submit documentation within 1 week of the end of ESY via progress report, provide data from summer of 2006 by September 5<sup>th</sup> & annually thereafter

**40. Exploratory/Elective classes are offered for middle/high school students (MSIP-districts)**

- Middle school: access art, physical ed./health, and music plus four exploratory (e.g. agriculture, family and consumer sciences, industrial technology, foreign language, computer literacy, developmental reading)  
*Unsatisfactory Designation:* Submit document by 5<sup>th</sup> of September & 5<sup>th</sup> of each month until data meets requirement; follow-up on implementation during on-site visit.  
*Growth Designation:* Submit document by 5<sup>th</sup> of October or until data meets requirement; follow-up on implementation during on-site visit  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December  
**&**
- High school: access to elective classes per MSIP requirements for course offerings  
*Unsatisfactory Designation:* Submit document by 5<sup>th</sup> of September  
*Growth Designation:* Submit document by 5<sup>th</sup> of October  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**41. There is an organized social skills curriculum (SSD Rolling Plan IV)**

- Rationale, course description, graduate goals, instructional strategies or activities, activities and data on generalization, assessments  
*Unsatisfactory Designation:* Provide data by the 5<sup>th</sup> of September & 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Growth Designation:* Provide data by the 5<sup>th</sup> of October & 5<sup>th</sup> of each month until data meets requirements/ all components, follow-up on implementation during on-site visit  
*Strength Designation:* Provide data annually by the 5<sup>th</sup> of December; follow-up on implementation during on-site visit

**42. Assessment plan is in place with tests listed and timelines for administration (MSIP-districts)**

- Evidence of a schedule of test to be administered including academic and therapeutic  
*Unsatisfactory Designation:* Submit document by 5<sup>th</sup> of September & 5<sup>th</sup> of each month until data meets requirement  
*Growth Designation:* Submit document by 5<sup>th</sup> of October & 5<sup>th</sup> of each month until data meets requirement  
*Strength Designation:* Submit documentation by 5<sup>th</sup> of December
- Evidence of training provided to staff on assessment plan  
**&**
- Evidence of pre-post data  
*Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> Nov.  
*Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January and June  
*Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January.  
**&**
- Analyze aggregate and disaggregate assessment data to make student based decisions  
*Unsatisfactory Designation:* Submit documentation for each grade level by 5<sup>th</sup> of November, January and June  
*Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January and June  
*Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January

**43. Assessment plan includes how results are shared with SSD and parents (MSIP-districts)**

- Organized scheduled process and samples of such in which assessment data is provided to parents and SSD
  - Unsatisfactory Designation:* Submit documentation for each grade level by 5<sup>th</sup> of September
  - Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of October
  - Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of December

&

- Assessment results are included in student's IEP present level
  - Unsatisfactory Designation:* Submit documentation for a sample of students by 5<sup>th</sup> of September
  - Growth Designation:* Submit documentation for a sample of students by 5<sup>th</sup> of October & January
  - Strength Designation:* Submit documentation for a sample of students by 5<sup>th</sup> of December

**44. Evidence supports students are making academic progress (SSD Rolling Plan I; MSIP-districts)**

- Aggregate data show positive academic progress of SSD students (pre and post aggregate data). Individual student's data are provided to support aggregate.
  - Unsatisfactory Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January and June.
  - Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January and June.
  - Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January.

&

- At least 50% or equal to 50% of SSD students in the program show positive academic progress (pre and post measurable data). Individual student's data are provided.
  - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of November, January and June
  - Growth Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January and June
  - Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of January

**45. Evidence supports students are making therapeutic progress (SSD Rolling Plan I; SSD Rolling Plan IV)**

- Aggregate data show positive therapeutic progress of SSD students (pre and post aggregate data). Individual student's data is provided to support aggregate.
  - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of Nov., Jan. and June
  - Growth Designation:* Submit documentation by 5<sup>th</sup> of Jan. and June
  - Strength Designation:* Submit documentation for each grade level by 5<sup>th</sup> of Jan.

&

- At least 50% or equal to 50% of SSD students in the program show positive therapeutic progress (e.g. pre and post measurable data CAB, Achenbach). Individual student's data is provided.
  - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of November, January and June
  - Growth Designation:* Submit documentation by 5<sup>th</sup> of January and June
  - Strength Designation:* Submit documentation by 5<sup>th</sup> of January

- 46. There is evidence of meaningful post-program follow-up** (MSIP-districts)
- Systematic collection procedure for follow-up on students exiting program or movement to LRE
    - Unsatisfactory Designation:* Submit document by 5<sup>th</sup> of September
    - Growth Designation:* Submit document by 5<sup>th</sup> of October
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**&**
  - Wrap-around/after-care services available to students after they leave program
    - Unsatisfactory Designation:* Submit document by 5<sup>th</sup> of September
    - Growth Designation:* Submit document by 5<sup>th</sup> of October
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December

**&**
  - Aggregate follow-up data for school improvement
- 47. Rate of return to LRE is equal to or greater than 20% each school year** (SSD Policy IGBJ; SPP #5)
- The total number & percentage of students returning to a lesser restrictive environment is equal to or greater than 20% of SSD students attending the agency each school year (July 1 to June 30).
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of October & January
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of December
- 48. Rate of return to LRE increases yearly** (SSD Policy IGBJ; SPP #5)
- The total number & percentage of students returning to a lesser restrictive environment increase yearly (July 1 to June 30).
    - Unsatisfactory Designation:* Submit documentation by 5<sup>th</sup> of September, December, and June
    - Growth Designation:* Submit documentation by 5<sup>th</sup> of September, December, and June
    - Strength Designation:* Submit documentation by 5<sup>th</sup> of June
- 49. Deleted**

LRE is defined for purposes of this document as:

- 1) Removed from regular class less than 21% of the day & change in level of adult support by shadow or one on one paraprofessional
- 2) Removed from regular class greater than 21% or less than 60% of the day & change in level of adult support by shadow or one on one paraprofessional
- 3) Removed from regular class greater than 60% & less than 100%, change in level of adult support by shadow or one on one paraprofessional
- 4) Totally segregated from typical peer & level of adult support by shadow or one on one paraprofessional

\*Note: Located in parenthesis at the end of each indicator is a document cited as a reference.

- 1) SSD Rolling Plan = Board approved Plan FY06 – FY11 (SSD Web)
- 2) SPP = State Performance Plan 2005-2010 (DESE Site)
- 3) MSIP-district = Missouri School Improvement Program for all school districts in Missouri (DESE Site)
- 4) PR = Proposed Regulations June 21, 2005 (Federal Register 6/21/2005)