

**Public Review Committee (PRC)  
Special School District of St. Louis County**

**Meeting Documentation**

**MEETING DATE: March 18, 2014    TIME: 6:00 PM**  
**LOCATION: SSD Central Office – Room 60**

**ATTENDEES:** Rob Castle, Larry Felton, Bruce Major, Shelly Shray, Jack Williams and Mike Aiken arrived at 6:35 p.m.

**HANDOUTS:** Agenda  
Minutes from March 11, 2014 Meeting  
Draft Email to Agencies/POS/SNAP

All handouts emailed prior to meeting

TOPIC	DISCUSSION
<b>Call to Order</b>	Shelly Shray, Co-Chair called the meeting to order at 6:19 p.m.
<b>Approval of Minutes</b>	A motion was made by Mr. Larry Felton and seconded by Dr. Jack Williams to approve the minutes from the March 11, 2014 meeting. Motion passed unanimously.
<b>Survey Subcommittee</b>	Ms. Rita Boughan, recording secretary, shared with the group that at this time 14 partner districts have agreed to give Mr. Terry Jones the email address for their general education teachers for the survey.
<b>Letters-Agencies POS /SNAP</b>	<p>The PRC reviewed the draft email for Purchase of Service (POS), Private Parochial (SNAP) and Agencies and decided to send a separate email for agencies without question number 3, “How is the delivery of services?” as it does not pertain to the agencies.</p> <p>The first sentence of the second paragraph of all three emails was revised to state “We are seeking input on how well Special School District carries out its role as advocate for disabled and significantly disabled children.”</p>
<b>PRC Webpage</b>	No comments
<b>Review/Additional Information</b>	<p>The PRC continued with reviewing the nine (9) areas of the report: 1) Structure; 2) Governance; 3) Administration; 4) Financial Management; 5) Delivery of Services; 6) Cooperation with Component School Districts; 7) Role as an advocate for handicapped and severely handicapped children; 8) Compliance with 162.850-162.859, RSMo, regarding conflicts and responsiveness to the needs and concerns of the citizens of the Special School District; and 9) Vocational Education.</p> <p>The PRC reviewed the areas of Compliance and Vocational Education.</p>

### Compliance

- Make parents aware of the Parent Resource Center
- MPACT as source, what issues do they deal with?
- Parent Concern Form has a quick turnaround time, but parents need to be made aware the form exists
- Parent Portal
- Contact list for parents
- Yearly update on PRC report to Governing Council
- Add PRC report to Governing Council Orientation

The PRC decided to invite Mike Hodge, SSD General Counsel, to a future meeting to discuss due process issues.

### Vocational Education

- Broadcast
- Centralized and Funded Entity
- Two (2) Locations
- Are all programs relevant?
- Every student in a program will have a certification
- Needs to be more accessible through out county
- Affluence Issue
- Parents want kids to go to college
- Partner to have programs in the partner districts

The PRC has decided to invite Dr. Paul Bauer, Assistant Superintendent of Learning and Assessment, to a future meeting to discuss Vocational Education.

### **Remaining Work How to Proceed**

Ms. Shelly Shray volunteered to create an outline for report. The PRC will review the outline and discuss how to proceed at its next meeting.

The PRC agreed they should present to the Governing Council at their June 10, 2014 meeting.

### **Adjourn**

A motion was made by Mr. Larry Felton and seconded by Mr. Bruce Major to adjourn. The meeting was adjourned at 8:12 p.m.

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Dr. Randy Charles, Co-Chair

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Ms. Shelly Shray, Co-Chair

**Next Scheduled Meetings:**  
**Tuesday, March 25, 2014 – Room 60 (Lower Level)**