

**Public Review Committee (PRC)
Special School District of St. Louis County**

Meeting Documentation

MEETING DATE: April 2, 2018 TIME: 6:00 PM

LOCATION: SSD Central Office – Executive Leadership Conf. Room

ATTENDEES: Carla Addoh, Christina Blankenship, Don Bohannon, Larry Felton, Jenny Frisbee, Donette Green, Tina Hamilton, Craig Larson, Veronica Leach, Kisha Lee, and Jennifer Miller.

HANDOUTS: Agenda
Information/Questions for Jenny Frisbee
Compliance Data
Invite to MED Talks
Handout from CTE Meeting
Organization Chart for ABA Department
Organization Chart for Special School District/ELT
Let’s Talk Report
Job Description for Teacher, Associate Behavior Analyst – 12 months

TOPIC	DISCUSSION
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Call to Order Ms. Christina Blankenship called the meeting to order at 6:01 PM.

Approve Agenda A motion to approve the agenda was made by Ms. Veronica Leach and seconded by Dr. Donette Green. Motion passed unanimously.

**Behaviors
Interventions
Best Practices** Ms. Carla Addoh, Assistant Superintendent of Partner Districts, and Ms. Jenny Frisbee, Director of Applied Behavior Analysis (ABA), presented/discussed with the PRC behaviors, interventions and best practices. Ms. Addoh and Ms. Frisbee answered questions from the PRC.

Public Comments None

Reports The PRC members reviewed and discussed additional reports received. The PRC requested that Ms. Kelly Alexander, SSD Chief Financial Officer (CFO), attend the next meeting to review and discuss the SSD budget. The PRC requested that Ms. Michelle Levi-Perez, Administrator, Parent Education & Diversity Awareness, to present information on the Parent Education & Diversity Awareness department processes and operation.

**PRC Meetings
& Report**

The committee reviewed and discussed future meetings, timelines and report format. The PRC discussed possibly presenting the draft report to the Governing Council at its June meeting.

Adjourn

A motion to adjourn was made by Dr. Donette Green and seconded by Ms. Jennifer Miller. Meeting was adjourned at approximately 8:00 p.m.

Ms. Christina Blankenship, Co-Chair

Mr. Larry Felton, Co-Chair