

**Public Review Committee (PRC)
Special School District of St. Louis County**

Meeting Documentation

MEETING DATE: May 7, 2018 TIME: 6:00 PM

LOCATION: SSD Central Office – Executive Leadership Conf. Room

ATTENDEES: Christina Blankenship, Larry Felton, Donette Green, Tina Hamilton, Craig Larson, Veronica Leach, Kisha Lee, and Jennifer Miller

HANDOUTS: Agenda
Draft minutes from April 16, 2018 Meeting
Job Descriptions: Principal, Director, & Area Coordinator
Tuition Reimbursement Language from Joint Resolutions: SDNEA, SEEA & SDVL
PRC “Brainstorming” Document
Updated Status Review Document

TOPIC	DISCUSSION
Call to Order	Ms. Christina Blankenship called the meeting to order at 6:02 PM.
Approve Agenda	A motion to approve the agenda was made by Ms. Jennifer Miller and seconded by Dr. Donette Green. Motion passed unanimously.
Approve Minutes	A motion to approve the April 16, 2018 minutes was made by Ms. Kisha Lee and seconded by Ms. Jennifer Miller. Motion passed unanimously.
Public Comments	None
Recommendations Process	The committee held a general discussion of the process to be used to identify and document recommendations for the final report.
	A motion of “If no consensus can be reached on a recommendation, six (6) votes from the committee with at least one (1) supporting vote from each of the three (3) representative groups (DESE, Governing Council, and PAC) will be required to move a recommendation forward to the final report” was made by Dr. Donnette Green and seconded by Ms. Veronica Leach. Ms. Christina Blankenship, Co-Chair, called a roll call vote. Motion carried by an 8-0 roll call vote.
DRAFT Report	The committee decided on identifying subject areas for recommendations, committee members would volunteer to write an initial draft/bullet list of what the recommendation could cover, and these drafts would be provided by May 16 so other

committee members could review them for discussion at the May 21 meeting. Areas assigned:

- Leadership Academy / Partnership Agreement / Professional Development – Donette Green and Tina Hamilton
- CTE – Craig Larson
- SSD Governance – Veronica Leach and Jennifer Miller
- Continuous Improvement / Baldrige / Surveys – Larry Felton
- Communication / Parent Education Diversity Awareness (PEDA) / Advocacy – Christina Blankenship and Veronica Leach
- Technology / Data Sharing – Larry Felton
- Finance / Transportation – Larry Felton and Jennifer Miller
- Teacher Retention – Tina Hamilton
- Equity – Kisha Lee

**Agenda for
Next Meeting**

The committee decided to schedule review/discussion of MQA documents and compliance documents to the May 21, 2018 meeting. SSD personnel will be invited to review those documents.

Adjourn

A motion to adjourn was made by Mr. Larry Felton and seconded by Ms. Jennifer Miller. Meeting was adjourned at 8:12 p.m.

Ms. Christina Blankenship, Co-Chair

Mr. Larry Felton, Co-Chair