

**MEETING DATE: June 18, 2018    TIME: 5:30 PM**

**LOCATION: SSD Central Office – Executive Leadership Conf. Room**

**ATTENDEES:** Christina Blankenship, Larry Felton, Tina Hamilton, Craig Larson, Veronica Leach, Kisha Lee, Jennifer Miller and Brenda Youngblood

**HANDOUTS:** Agenda  
Draft minutes from June 13, 2018 Meeting  
Draft Recommendations  
Draft PRC Report

<b>TOPIC</b>	<b>DISCUSSION</b>
<b>Call to Order</b>	Ms. Christina Blankenship called the meeting to order at 5:41 PM.
<b>Approve Agenda</b>	A motion to approve the agenda was made by Ms. Jennifer Miller and seconded by Ms. Veronica Leach. Motion passed unanimously.
<b>Approve Minutes</b>	A motion to approve the June 13, 2018 minutes was made by Dr. Brenda Youngblood and seconded by Ms. Veronica Leach. Motion passed unanimously.
<b>Public Comments</b>	None
<b>Draft Recommendations</b>	<p>The PRC reviewed and discussed the updated draft recommendations and new/ additional recommendations. Some changes were made during the review. Committee decided to work in pairs by email to complete the recommendations and report by the June 27, 2018 meeting.</p> <p>Ms. Christina Blankenship and Dr. Brenda Youngblood will be meeting with the SSD Director of Human Resources, they will report back to the committee via email and the completion of the teacher retention recommendation.</p>
<b>Draft Report</b>	The committee reviewed and discussed the observations and draft report. The committee will collaborate via email to finalize report for the June 27, 2018 meeting.
<b>Next Agenda</b>	The final meeting will be for reviewing, completing and signing the final report.
<b>Adjourn</b>	A motion to adjourn was made by Dr. Brenda Youngblood and seconded by Ms. Veronica Leach. Meeting adjourned at 8:00 p.m.