

**Public Review Committee (PRC)
Special School District of St. Louis County**

Meeting Documentation

MEETING DATE: February 18, 2014 TIME: 6:00-8:00 PM
LOCATION: SSD Central Office – Room 57

ATTENDEES: Mike Aiken, Rob Castle, Randy Charles, Craig Larson, Bruce Major, Shelly Shray, Jack Williams

HANDOUTS: Agenda
Minutes from February 6, 2014 PRC Meeting
Group Notes from February 6, 2014 PRC Meeting
Minutes from February 12, 2014 PRC Meeting
Draft letters to DESE- Agencies/POS/SNAP

All Handouts were emailed prior to meeting.

TOPIC	DISCUSSION
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Call to Order Dr. Randy Charles, Co-Chair, called the meeting to order at 6:27 p.m.

Approval of Minutes Mr. Bruce Major motioned and Dr. Jack Williams seconded to approve the minutes of the February 6, 2014 meeting. Motion passed unanimously.

Ms. Shelly Shray motioned and Mr. Bruce Major seconded to approve the minutes of the February 12, 2014 meeting. Motion passed unanimously.

Survey The PRC will meet with Terry Jones and members of SSD administration on February 24, 2014 to discuss completing a survey for the 2014 Report. The group would like to discuss the possibility of two (2) surveys:

- 1) Partner School Districts – Five (5) Groups:
 - Parents with Children in the Partner Districts that receive SSD Services
 - SSD Teachers
 - General Ed Teachers
 - SSD Administration
 - General Ed Administration

The group would like to focus on four (4) areas for survey questions:

- Quality of Interactions with SSD
- Effectiveness of partnerships between SSD and Partner Districts
- Support for General Education Teachers
- Are students receiving appropriate services?

- 2) Vocational Technical Education –Possible groups to Survey:
- Parent of General Ed High School Students
 - Administrators of Partner Districts
 - High School Students

The group would like to focus on customer perception; why students choose not to attend Vocational Technical Education Programs.

The PRC also discussed the possibility of including special education related questions in the climate survey’s already being conducted in the Partner Districts.

Parent Advisory Council (PAC)

The PRC reviewed the February 12th meeting with the Parent Advisory Council (PAC) for the members who were unable to attend

The group discussed the concerns and Hot Topics of the PAC. The PRC discussed possible recommendations for the report including fundamental/structural changes or possible language change in statute.

DESE/Agencies POS/SNAP Letters

The PRC decided to table until the February 25th meeting. The group will review the letters prior to the meeting. The group would like to incorporate specific questions that may encourage a response from each organization.

Adjourn

The meeting was adjourned at 8:30 p.m.

Dr. Randy Charles, Co-Chair

Ms. Shelly Shray, Co-Chair

Next Scheduled Meetings:

- Tuesday, February 18, 2014 - 6:00-8:00 p.m. – Room 57 (Lower Level)**
Tuesday, February 25, 2014 – 6:00-8:00 p.m. – Room 57 (Lower Level)
Tuesday, March 11, 2014 – 6:00-8:00 p.m. – Executive Board Room (Upper Level)