

**Public Review Committee (PRC)
Special School District of St. Louis County**

Meeting Documentation

MEETING DATE: July 1, 2014 TIME: 6:00 PM
LOCATION: SSD Central Office – Executive Leadership Conf. Room

ATTENDEES: Mike Aitken, Rob Castle, Larry Felton, Craig Larson, Bruce Major, Shelley Shray and Jack Williams. Anne Mitchell arrived at 7:20 p.m.

HANDOUTS: Agenda
 Minutes from June 24, 2014 PRC Meeting
 Report Attachments – Shelley Shray
 Report Executive Summary – Bruce Major

All handouts emailed prior to meeting.

TOPIC	DISCUSSION
Call to Order	Ms. Shelley Shray, Co-Chair called the meeting to order at 6:05 p.m.
Approval of Minutes	A motion was made by Mr. Bruce Major and seconded by Dr. Jack Williams to approve the minutes from the June 24, 2014 meeting. Motion passed unanimously.
Public Comments	None
Survey	<p>The PRC discussed asking Dr. Terry Jones to provide further analysis of the surveys. Mr. Rob Castle will draft 6 to 10 questions the PRC may want follow-up analysis on.</p> <p>The PRC decided to make a recommendation to have SSD incorporate all groups indicated in the surveys from Dr. Jones be added to their ongoing surveys with K12 Insight.</p>
Report	<p>The PRC reviewed the updated draft report and made additions/changes as appropriate. Dr. Craig Larson will do a final edit before next meeting.</p> <p>The PRC reviewed the draft executive summary created by Mr. Bruce Major and the report attachments created by Ms. Shelley Shray. Mr. Major and Ms. Shray will make suggested changes and email to PRC before the next meeting.</p> <p>The PRC will complete the report at the next meeting Tuesday, July 8, 2014.</p>

Adjourn

A motion was made by Mr. Mike Aitken and seconded by Mr. Bruce Major to adjourn. Meeting was adjourned at 8:15 p.m.

Dr. Randy Charles, Co-Chair

Ms. Shelley Shray, Co-Chair

Next Scheduled Meeting:

Tuesday, July 8, 2014, 6:00-8:00 p.m. – Executive Leadership Conf. Room (Upper Level)