

The mission of the Special School District (SSD) Parent Advisory Council (PAC) is to effectively collaborate with and advise its stakeholders (including parents/guardians, the SSD Board of Education, Governing Council, SSD administration and staff, and partnering school district administrators and staff) in order to improve the educational, self-efficacy, and social outcomes of each student served by SSD.

Special School District Parent Advisory Council

Meeting Agenda

DATE: **02/13/2019**

7:00-8:45 pm Board Room

SSD Administrative Offices

12110 Clayton Road, Town & Country, Missouri 63131

website: <https://sites.google.com/a/ssdmo.org/ssdpac/>

email: pac@ssdmo.org



Time Required	Agenda Item	Topic Leader	Type*	Desired Outcome
7:00 – 7:02	Call to Order	President	I	Call meeting to order, welcome guests, housekeeping items
7:02 – 7:05	Roll Call, Establishment of Quorum, & Welcome Guests	Corresponding Sec or Recording Sec	GB	Take roll call, establish quorum for the meeting. Must have quorum to take any votes on any item for the PAC
7:05 – 7:07	Approval of Agenda	President	A	Ask for a vote to approve the meeting agenda MOTION REQUIRED
7:07 – 7:10	Vote in New / Renew Membership	President	A	Ask for a vote for any new / renew PAC membership & Nominations MOTION REQUIRED
7:10 – 7:12	Approval of Minutes	President	A	Ask for a vote to approve the PAC meeting minutes from January MOTION REQUIRED
7:12 – 8:00	Communication between Parents and SSD	Asst. Supt & Staff	D, I	Working session to discuss current and desired states of communication channels between parents and SSD Staff, such as teaching assistants, paraeducators, etc.
8:00 – 8:15	Superintendent's Report	SSD Sup	I	Report from the Superintendent
8:15 – 8:25	PAC Committee Reports	Recording Sec for EC mtgs & District PAC Member	D, I	SSD PAC Exec Com [EC] meetings, EC Mtg with ADMIN, All Partner District & SSD Building PACS, (~10 Min Discussion)
8:25 – 8:35	Non PAC Committee Reports	PAC member of committee/ PEDAs	D, I	PEDA, Legislative, Partnership Agreement
8:35 – 8:45	Meeting Closure and Adjournment	President	GB, A	Wrap up w/ Plus/Delta & take vote for Adjournment MOTION REQUIRED
* Key to Member's Involvement			Meeting Norms	
<i>Continuous Improvement (CI)</i>			<input type="checkbox"/> Place all cell phones on silent and/or vibrate	
<i>Discussion/Dialogue (D)</i>			<input type="checkbox"/> Limit extraneous and side conversations	
<i>Information Sharing (I)</i>			<input type="checkbox"/> Adhere to the agenda and honor the time allotted for each item	
<i>Action / Decision Point (A)</i>			<input type="checkbox"/> Engage in honest, focused, and respectful discussions	
<i>General business, No discussion necessary (GB)</i>				