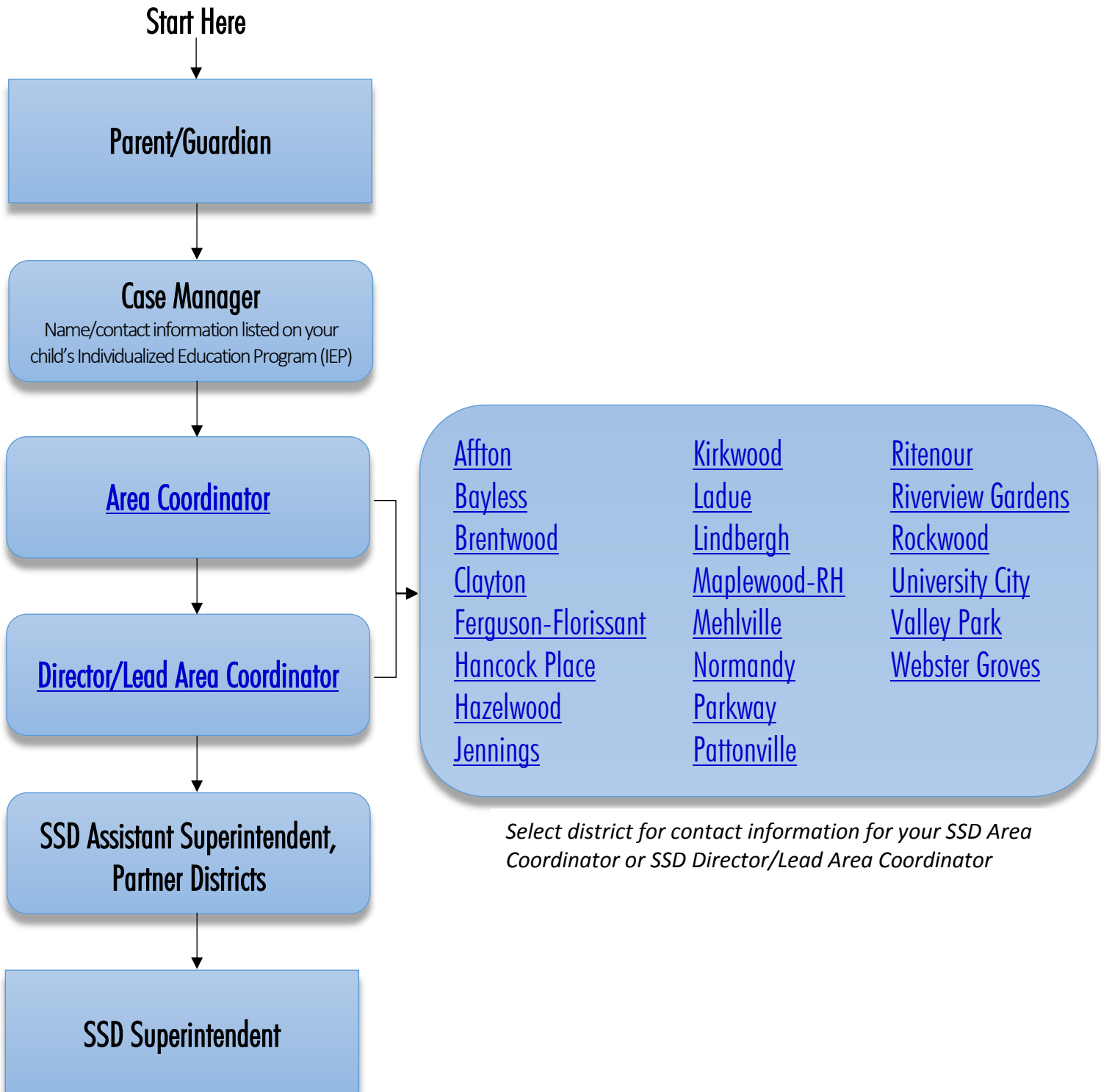


Special School District of St. Louis County

Communication Sequence

For Parents/Guardians of Students Who Receive Special Education Services in Partner Districts

At SSD, we believe that open lines of communication with parents/guardians are essential for student success, and that communication should be as easy as possible. To that end, if you have a question, concern, suggestion or request about your child and the special education services he or she receives from SSD in a partner school district, please follow the communication sequence outlined below. Questions or concerns about general education should be directed to your child's school principal.



Definitions

Area Coordinators serve as principals to SSD special education teachers who work in partner district schools. They are responsible for everything related to special education in the school and supervise all SSD staff, including special education teachers, facilitators, and diagnostic and related services staff. Area Coordinators also collaborate with school principals to assure the child's access to general education. Area Coordinators may supervise SSD staff at several partner district schools.

Directors/Lead Area Coordinators are responsible for special education in one or more of the partner districts. Other directors are responsible for services provided by specific programs, such as student services and early childhood special education.

Effective Practice Specialists (EPS) are SSD countywide staff with specialized expertise in technical areas such as occupational therapy (OT), physical therapy (PT), adaptive physical education (APE), speech/language, transition, social-emotional and diagnostics.

SSD Key Terms and Acronyms

http://www.ssdmo.org/step2/terms_acronyms.html

A Note About Special Education Services and SSD Technical High Schools

SSD operates two technical high schools. **If you have questions about the special education services your child receives from SSD and your child:**

- **Attends half-day at North Technical High School or South Technical High School and half-day at his/her home high school**, please follow the communication sequence for partner districts.
- **Attends full-day at North Technical High School**, please contact North Technical High School Principal Jim Hieger at 314.989.7600.