

AGENDAS

A tentative agenda for each meeting of the Board will be prepared by the superintendent, in consultation with the Board President, and will be included in the public notice of that meeting. The tentative agenda must reasonably inform the public of matters to be considered. Any Board member may request items to be placed on the agenda. The tentative agenda related materials and minutes of the previous meeting will be in the hands of all Board members at least four days prior to the meeting.

The agenda for each meeting of the Board will be adopted or modified by vote of a majority of Board members present. Once the agenda is approved, it may be changed only by a vote of a majority of Board members present.

Any patron or group of patrons who desires to be included on the agenda for the purpose of addressing the Board must make a written request to the superintendent at least ten days prior to the regular Board meeting. The request must provide sufficient detail to explain fully the issue to be discussed. The President of the Board in consultation with the Superintendent will determine if, where and when the item will be placed on the agenda. The Board reserves the right to impose reasonable restrictions on the number of items to be considered, the number of spokesperson and the speaking time of spokespersons appearing before the Board. If the meeting agenda is full, the Board reserves the right to reschedule an item for the next regular meeting. The Board may refuse to address an issue that has not gone through the appropriate grievance procedure. The board reserves the right to waive formalities in emergency situations, within the limitations of state statutes.

The superintendent shall cause the tentative agenda to be prepared, posted and available 24 hours in advance of meeting to the public.

Consent Agenda

In order to use time within Board meetings more efficiently, the Board may use a consent agenda when appropriate. Items placed on the consent agenda are routine in nature or are among the many decisions that the Board has already determined are in the domain of the administration. Board members will notify the Secretary to the Board by noon of the day of the meeting if an item needs to be pulled from the consent agenda.

When the consent agenda is presented to the Board for action, the Board president will provide the opportunity for any Board member to request a discussion or removal of any item from the agenda. Any item requested to be removed will be placed on the regular agenda or removed from the agenda entirely, depending on the Board member's request and the Board's agreement. Remaining items on the consent agenda are then voted on and passed or denied by a single motion. The minutes will include the outcome of the vote and a list of all the items which appeared on the consent agenda.

Adopted: February 14, 1984
November 10, 1987
March 14, 1995
February 13, 2001
October 8, 2002

Revised: April 12, 2011

Cross Refs.: BDDH Public Participation At Board Meetings

Legal Refs.: §610.010 -.028 – RSMo