

EMERGENCY PLANS/SAFETY DRILLS
(Emergency Closings)

Staff and Students will be informed of the appropriate action to take in an emergency. Emergency drills for fire, weather, and other disasters as well as bomb and intruder threats, shall be conducted each school year in accordance with the requirements of counties, municipalities, or fire protection districts in which District buildings are located. In any case, a minimum of one (1) fire per month, one (1) earthquake, one (1) tornado, one (1) bomb threat, one (1) intruder, and one (1) bus evacuation drill each semester will be conducted.

Each school or site shall develop and maintain a written plan containing emergency and disaster procedures. The plan will be communicated and reviewed with employees and made available to outside groups. The emergency plan shall include:

1. Assignment of employees to specific tasks and responsibilities.
2. Instructions relating to the use of alarm systems and signals.
3. Specific provisions for warning and evacuating of individuals with specialized needs.
4. Information concerning methods of fire containment.
5. Systems for notifying of appropriate persons and agencies.
6. Information concerning the location and use of firefighting equipment.
7. Specification of evacuation routes and procedures.
8. Posting of plans and procedures at suitable locations throughout the facility.
9. Evacuation drills which include the actual evacuation of individuals to safe areas.
10. An evaluation for each evacuation drill.

Notification of school closings due to dangerous weather will be announced on local radio, television stations and on the District's website.

Similar announcements will also be made if the opening of any or all schools will be delayed or if any schools will be dismissed due to severe weather conditions or other emergencies.

On days when school is not in session because of inclement weather or other emergency closings, there will be no student-related activities in the school buildings, unless approved by the Superintendent.

Date Issued by Superintendent: June 10, 2014



John C. Cary