

PART-TIME AND SUBSTITUTE EMPLOYMENT

The District may employ part-time employees and employees who will work on a substitute basis in the District. These employees must meet the same qualifications as full-time staff, must be appropriately certified or licensed when necessary, and are subject to the same policies, procedures and other rules as full-time employees. Part-time and substitute employees must satisfactorily complete the same background checks and screenings required of full-time employees. The employment of part-time and substitute employees will follow the terms listed in Regulation GB-R.

Substitute Employees

In accordance with law, a majority of the whole Board must approve the employment of all employees, which includes substitute employees.

Employing Retirees

The District may employ persons retired and currently receiving a retirement allowance as part-time or substitute employees. Employment will be according to the conditions listed in Regulation GB-R.

Contracts

The contracts of all teachers employed on a regular, part-time basis must explicitly state the percentage of full-time equivalent (FTE) work for which they are contracted so that the District may accurately calculate the accumulation of tenure.

Adopted: August 24, 1983

Revised: November 14, 2017
October 8, 2013
June 22, 2010
May 27, 2003
April 24, 2001
March 11, 1997

Legal Refs: §§ 162.301, 168.101-.130, .303, 169.560, .596.660, – RSMo.
5 C.S.R. 20-400.110, .220
16 C.S.R. 10-5.010, -6.060
<http://revisor.mo.gov/main/Home.aspx>
<https://www.sos.mo.gov/adrules/csr/current/5csr/5csr>