

## **HOMEBOUND INSTRUCTION**

Homebound instruction will be provided to

1. Any student with a medical condition whom District personnel have determined would benefit from homebound instruction. Such determination will be made in consultation with the student's medical provider.
  - a. The student's medical doctor, doctor of osteopathy, psychiatrist, or psychologist must request the Homebound Instruction.
  - b. An exchange of information release form for the requesting medical doctor, doctor of osteopathy, psychiatrist, or psychologist who is requesting homebound instruction, which has been signed by the parent/guardian (or student who is at least 18 years of age), must accompany the request.
2. Any student whose educational needs, as determined by District staff, are most appropriately and effectively met through homebound instruction; or
3. Any student with disabilities for whom the Individualized Education Program (IEP) team or Section 504 team determines that homebound placement is appropriate.

### **A. Special Education Students**

Placement decisions, including homebound placement, for students receiving services pursuant to the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 (Section 504), will be made by the student's individualized education program (IEP) or 504 team. The content and method of instruction, as well as the plan to transition the student back to onsite services, if appropriate, will also be in accordance with the student's IEP or 504 plan. Other than placement and instructional decisions covered by an IEP or 504 plan, provision of homebound services will utilize the same procedures as for students without disabilities.

### **B. Students without Disabilities**

The school administrator or designee, in conjunction with SSD Homebound Department staff, will determine the necessary services after consultation with appropriate professional staff or medical professionals. All instruction must be meaningful and provided in a manner that allows the student to continue to progress in the public school curriculum. At the start of services, the school administrator or designee will consult with SSD staff to develop a plan to transition back to school when appropriate.

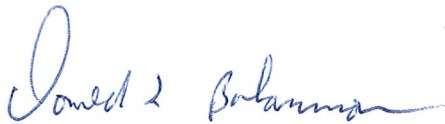
### **Procedures for Provision of Homebound Instruction**

1. Requests for homebound services will be made to the Homebound Department. If the request is based on a medical need, documentation from a medical provider and a signed release is necessary to assign the student to an instructor.
2. The administrator or designee will consult with teachers, counselors, nurses, and other appropriate staff, as well as the student's parents/guardians, regarding the request. If, after consultation, the administrator or designee determines that the student meets the criteria for homebound instruction as outlined in Board policy, the administrator will recommend that homebound instruction be provided.
3. The Application for homebound instruction must be approved by the Superintendent or designee.
4. The SSD Homebound Department will provide the services of a certified instructor or instructors.
5. At the time the student starts receiving homebound instruction, the administrator or designee will work with the parents/guardians and District personnel to create an appropriate plan for transition back to onsite services.
6. Homebound Services will be provided to students at locations within the SSD Partner Districts' boundaries. They are not to be provided in any public location, private or non-public schools, or residential settings, unless approved by Superintendent or designee.
7. For a student receiving instruction in the home, a parent, guardian, or responsible adult must be present during the period of homebound instruction regardless of the student's age. A responsible adult is a person who is at least 21 years of age, and has authorization from the parents/guardians to make educational and medical treatment decisions for the student during the period of homebound instruction.
8. For a student who is receiving instruction due to suspension/expulsion, or for reasons related to behavior or safety, the homebound instruction may not be offered in the home. It must be provided in a suitable place in the community, as determined by District personnel. The decision whether a parent, guardian, or responsible adult is required to be present during the period of instruction in the community location, will also be made by District personnel, based on the instructional needs of the student and the safety needs of the student and staff.
9. For students who are medically eligible for homebound for reasons related to mental health, the homebound services will be limited to no more than 9 weeks. If services are required past this point a new recommendation from the physician is required along with approval from the school, and a plan for transitioning the student back in to school based services.
10. For students who are medically eligible for homebound for reasons related to pregnancy/childbirth, the homebound services will be limited to no more than 6 weeks for natural delivery and 8 weeks for c-section. If services are required past this point, a new recommendation from the physician is required along with approval from the school, and a plan for transitioning the student back in to school based services.

11. The District's homebound instructor will consult with the student's parents/guardians to determine the best time for instruction to occur.
12. Homebound instructors will keep a log of instructional time spent with the student and submit the log to the Homebound department.
13. The District will not provide "make up" services due to student absenteeism from or student unavailability for scheduled homebound sessions.
14. The homebound student will be counted for attendance in the school district that pays for homebound services where onsite attendance would have been in accordance with rules adopted by the Department of Elementary and Secondary Education (DESE).
15. The student must be enrolled in their home district with a teacher of record assigned. Curriculum materials will be provided by the teacher of record from the school the student attends. The grades and credit will be awarded by the student's district in consultation with the teacher of record and homebound instructors.
16. Students receiving homebound instruction will participate in appropriate state assessments. The homebound instructor will collaborate with the student's home district staff to complete the assessments.

Date Issued by Superintendent: August 10, 2010

Date Revised: October 23, 2018



---

Superintendent of Schools