Special School District of St. Louis County  
Communication Sequence  
For Parents/Guardians of Students Who Receive Special Education Services in Partner Districts

At SSD, we believe that open lines of communication with parents/guardians are essential for student success, and that communication should be as easy as possible. To that end, if you have a question, concern, suggestion or request about your child and the special education services he or she receives from SSD in a partner school district, please follow the communication sequence outlined below. Questions or concerns about general education should be directed to your child’s school principal.

Start Here

Parent/Guardian

Case Manager
Name/contact information listed on your child’s Individualized Education Program (IEP)

Area Coordinator

Director/Lead Area Coordinator

SSD Assistant Superintendent, Partner Districts

SSD Superintendent

Select district for contact information for your SSD Area Coordinator or SSD Director/Lead Area Coordinator

Affton  
Bayless  
Brentwood  
Clayton  
Ferguson-Florissant  
Hancock Place  
Hazelwood  
Jennings

Kirkwood  
Ladue  
Lindbergh  
Maplewood-RH  
Mehlville  
Normandy  
Parkway  
Pattonville

Ritenour  
Riverview Gardens  
Rockwood  
University City  
Valley Park  
Webster Groves

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Definitions

Area Coordinators serve as principals to SSD special education teachers who work in partner district schools. They are responsible for everything related to special education in the school and supervise all SSD staff, including special education teachers, facilitators, and diagnostic and related services staff. Area Coordinators also collaborate with school principals to assure the child’s access to general education. Area Coordinators may supervise SSD staff at several partner district schools.

Directors/Lead Area Coordinators are responsible for special education in one or more of the partner districts. Other directors are responsible for services provided by specific programs, such as student services and early childhood special education.

Effective Practice Specialists (EPS) are SSD countywide staff with specialized expertise in technical areas such as occupational therapy (OT), physical therapy (PT), adaptive physical education (APE), speech/language, transition, social-emotional and diagnostics.

SSD Key Terms and Acronyms
https://www.ssdmo.org/acronyms

A Note About Special Education Services and SSD Technical High Schools
SSD operates two technical high schools. If you have questions about the special education services your child receives from SSD and your child:

• Attends half-day at North Technical High School or South Technical High School and half-day at his/her home high school, please follow the communication sequence for partner districts.

• Attends full-day at North Technical High School, please contact North Technical High School Interim Principal Ronda Wallace at 314.989.7600.