

**MEETING DATE: April 4, 2022    TIME: 6:00 PM**  
**LOCATION: SSD Central Office**

**ATTENDEES:** Dr. Ginny Bender, Mr. Rob Eaton, Mr. Larry Felton, Ms. Kisha Lee, Dr. Andrew Stewart, Dr. Mary Ann Tietjens.

**HANDOUTS:** Agenda, Draft Minutes from March 26, 2022, Parent Advisory Council (PAC) Agenda and Updated Compiled Summaries & Findings.

TOPIC	DISCUSSION
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**Call to Order**

Ms. Kisha Lee, called the meeting to order at 6:11 PM.

**Approval of Agenda**

A motion to approve the agenda was made by Mr. Larry Felton and seconded by Dr. Andrew Stewart. Motion passed unanimously.

**Approval of Minutes**

A motion to approve the minutes from the March 29, 2022, meeting was made by Dr. Ginny Bender and seconded by Mr. Rob Eaton. Motion passed unanimously.

**Public Speakers**

Ms. Mary Fitzgerald, Kirkwood parent, addressed the PRC regarding compliance and IDEA.

**Review Data, Summaries & Findings**

Mr. Larry Felton reviewed the updated compilation with the committee. The PRC discussed their review of data and the summaries and findings.

**Finalize Areas for Recommendations:**

PRC finalized the areas for recommendations:

- Equity
- Partnership Agreement
- Continuous Improvement
- Family Relations/Stakeholders
- Conflict Resolution
- Post-Secondary Outcomes

- Personnel
- Communications
- Governance
- Finance

### **Next Steps**

- PRC will attend the PAC meeting on April 13, 2022 and will run parent feedback sessions in breakout rooms.
- The next PRC meeting will be Monday, April 18, 2022.

### **Adjourn**

A motion to adjourn was made by Dr. Andrew Stewart and seconded by Mr. Larry Felton. Motion passed unanimously. Meeting adjourned at 8:15 p.m.

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Mr. Larry Felton, Co-Chair

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Ms. Kisha Lee, Co-Chair